

Session Recap

Session Topic: SAS Visual Analytics Home Page
Session Date: 22SEP2014
Recording: <http://support.sas.com/training/us/lw/lwrecord.hsql?date=22Sep14&ccode=19884>

This session recap includes the Q&A from the session. Additional information and links to more detailed content are included.

Don't forget to [register](#) for additional Ask the Expert: SAS Visual Analytics sessions.

SAS Visual Analytics Toolkit



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Question:	<i>I see that there is a Links section on the right side of the Home Page. What is the purpose of this section, and how can I add my own links?</i>	
Answer:	The Links section enables you to provide links to pages that you would like bookmarked. Moving your mouse pointer over the Links section name displays icons for adding a link (+), managing links (⌘), and hiding the Links section (X). The Add Link window enables you to add any link that begins with http:// or https://. You can also test the link from this window by clicking Test Link . The Manage Links window enables you to add, delete, and rearrange your links.	
Additional Information:	Someone with the Visual Analytics: Administration role can provide shared links for all users.	
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers

Question:	<i>Can I hide links in the Links and SAS Resources sections on the Home Page?</i>	
Answer:	You can hide links in the Links and SAS Resources sections in the Right pane by positioning your mouse pointer over the section name and clicking  (Manage this section in my view). From the Manage window, you can select the link that you would like to hide and click Hide at the bottom of the window.	
Additional Information:		
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers

Question:	<i>If I add links to the Links section on the Home Page, will other users see those links?</i>		
Answer:	No. Links added to the Links section using the Manage Links window are visible only for the user that added those links.		
Additional Information:	Someone with the Visual Analytics: Administration role can provide shared links for all users.		
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers	

Question:	<i>Is there a way to add links to the Links section on the Home Page so that all users can see them?</i>		
Answer:	Someone with the Visual Analytics: Administration role can add links to the Right pane for all users by clicking Views ⇨ Manage Shared View of Right Pane on the menu bar. The Manage Shared View of the Right Pane window enables the administrator to add shared links for users and to control which sections are displayed in the Right pane.		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers	

Question:	<i>Can I hide links added by an administrator?</i>		
Answer:	You can hide any links by positioning your mouse pointer over the Links section name and clicking  (Manage this section in my view). From the Manage Links window, you can select the link that you would like to hide and click Hide at the bottom of the window.		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers	

Question:	<i>I accidentally clicked the x and removed one of the sections in the Right pane. Is there a way to get it back?</i>		
Answer:	Yes. To show content in the Right pane, click Views on the menu bar and select the sections (Common Actions , Links , and SAS Resources) that you want to display. Displayed sections appear with a check mark next to them.		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page 	 Videos <ul style="list-style-type: none"> • Work with the Right Pane 	 Technical Papers	

Question:	<i>Do I have control over how the Right pane looks?</i>		
Answer:	You can control which sections (Common Actions, Links, and SAS Resources) are visible in your session and the order in which the sections are displayed. You can also reorder or hide content in a specific section by positioning your mouse pointer over the section name and clicking  (Manage this section in my view). However, you cannot hide or reorder the first three items in the Common Actions section: Open, Manage My Content, and Edit Preferences.		
Additional Information:	Your role and the associated capabilities determine which items are available in the Common Actions section. An administrator with the Administer Hub capability can control which sections are displayed in the Right pane by clicking Views ⇨ Manage Shared View of Right Pane on the menu bar.		
 Online Documentation	 Videos	 Technical Papers	
<ul style="list-style-type: none"> • User's Guide: Working with the Right Pane on the Home Page • User's Guide: About the Availability of Menus and Menu Selections in SAS Visual Analytics 	<ul style="list-style-type: none"> • Work with the Right Pane 		

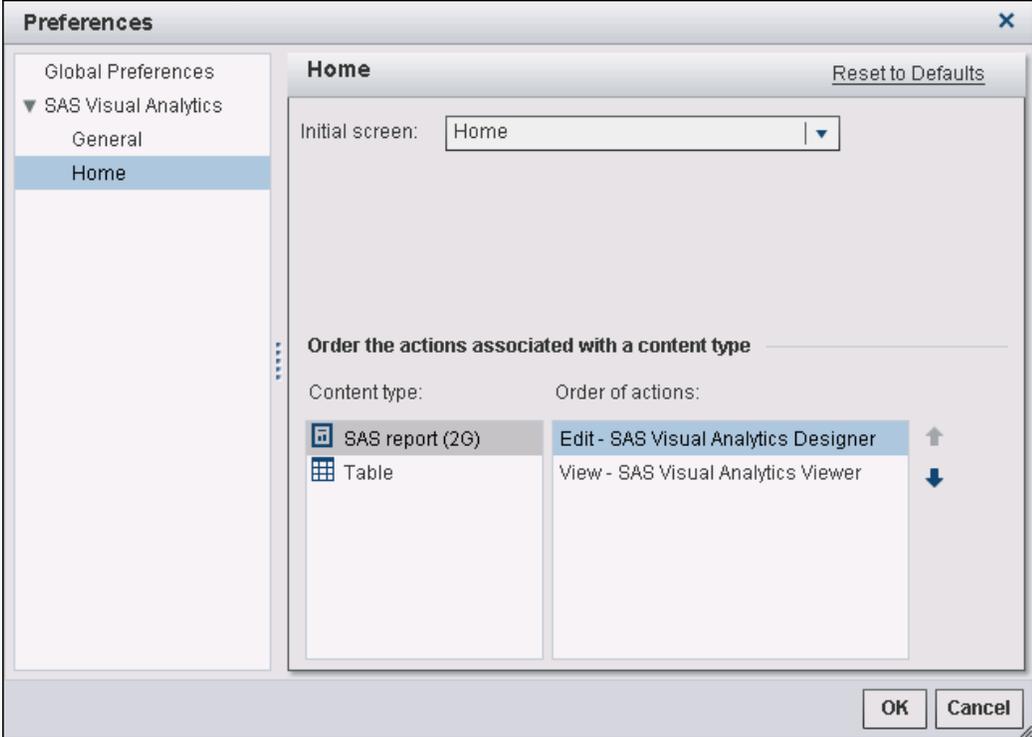
Question:	<i>I've made some changes to the Visual Analytics preferences and now I cannot log on.</i>		
Answer:	You can reset your preferences by accessing the following URL from your environment: http://your.company.name/SASVisualAnalyticsHub/resetHubPreferences.do When you access the page, click the Clear Preferences button to reset your preferences.		
Additional Information:	Preferences must be reset by the individual users, not the administrator.		
 Online Documentation	 Videos	 Technical Papers	
<ul style="list-style-type: none"> • User's Guide: Specifying Your Preferences 	<ul style="list-style-type: none"> • Specify SAS Visual Analytics Preferences 		

Question:	<i>If I reset my preferences, does this reset the preferences for all users?</i>		
Answer:	No. Each user would need to access the URL (http://your.company.name/SASVisualAnalyticsHub/resetHubPreferences.do), log on, and click the Clear Preferences button to reset their own preferences.		
Additional Information:			
 Online Documentation	 Videos	 Technical Papers	
<ul style="list-style-type: none"> • User's Guide: Specifying Your Preferences 	<ul style="list-style-type: none"> • Specify SAS Visual Analytics Preferences 		

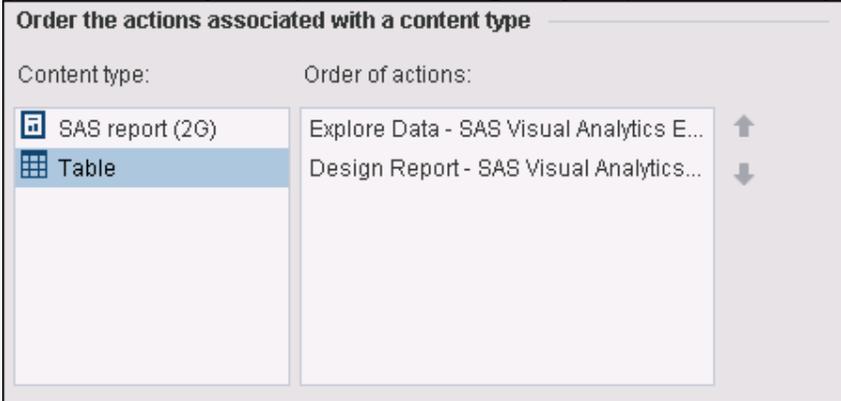
Question:	<i>What is the Custom Graph Builder and how do you use it?</i>		
Answer:	The SAS Visual Analytics Graph Builder enables you to create graph objects, which then become available in SAS Visual Analytics Designer for use in reports.		
Additional Information:	The SAS Visual Analytics Graph Builder will be featured in our October 13 th Ask the Expert session.		
 Online Documentation	 Videos	 Technical Papers	
<ul style="list-style-type: none"> • User's Guide: Creating Custom Graph Objects • User's Guide: Modifying Custom Graph Objects • User's Guide: Graph Builder Examples 	<ul style="list-style-type: none"> • Create a Custom Graph with the Graph Builder 	<ul style="list-style-type: none"> • Create Custom Graphs in SAS Visual Analytics Using SAS Visual Analytics Graph Builder 	

Question: *Every time I double-click a report object on the Home Page, the report opens in the Visual Analytics Viewer. Can I change that behavior?*

Answer: The first action listed in the object inspector's toolbar will be the default action when you double-click a report object. Preferences can be modified by each user to change the order of these actions. Select **Edit Preferences** in the Common Actions section on the Home Page. Click **Home** in the Left pane of the Preferences window. Specify preferences below **Order the actions associated with a content type**. Select a content type (**SAS report**) and then use the arrow keys to specify the order of actions. The available actions are **View** (SAS Visual Analytics Viewer) and **Edit** (SAS Visual Analytics Designer). This preference affects the order of actions on the object inspector's toolbar.



Additional Information: You can also change the order of actions for a table. The available actions are **Explore Data** (SAS Visual Analytics Explorer) and **Design Report** (SAS Visual Analytics Designer).



 **Online Documentation**
• [User's Guide: Specifying Your Preferences](#)

 **Videos**
• [Specify SAS Visual Analytics Preferences](#)

 **Technical Papers**

Question:	<i>I have problems with my sight. Is there anything that I can do to see things better in SAS Visual Analytics?</i>	
Answer:	You can edit your Global Preferences and change the theme. A theme is the collection of colors, graphics, and fonts that appear in the application. From the Home Page, select Edit Preferences in the Common Actions section. Click Global Preferences in the Left pane of the Preferences window. Select a theme to change the color scheme and other visual settings. You can also select Invert application colors to invert all of the colors.	
Additional Information:	The following themes are available in SAS Visual Analytics: SAS Corporate (default theme), SAS Blue Steel, SAS Dark, SAS High Contrast, and SAS Light. You can also create a custom theme using the SAS Theme Designer for Flex.	
 Online Documentation	 Videos	 Technical Papers
<ul style="list-style-type: none"> • User's Guide: Specifying Your Preferences • User's Guide: Accessibility • SAS Theme Designer 4.4 for Flex 	<ul style="list-style-type: none"> • Specify SAS Visual Analytics Preferences 	<ul style="list-style-type: none"> • Getting the Most Out of SAS Visual Analytics: Design Tips for Creating More Stunning Reports

Question:	<i>When I search on the Home page, nothing is returned. Why doesn't my search work?</i>	
Answer:	The search capabilities on the Home Page are based on an index of content that is installed and maintained with SAS Information Retrieval Studio. You need to contact your administrator to make sure this process has been started.	
Additional Information:		
 Online Documentation	 Videos	 Technical Papers
<ul style="list-style-type: none"> • Integrating Search Interface to SAS Content 3.1 	<ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	

Question:	<i>Some of my co-workers have smaller icons on the Home Page. How are they making these icons smaller?</i>	
Answer:	There's an option on the Toolbar that enables you to display these icons as thumbnails or a list. Click  and then List to change the Create Content area icons.	
Additional Information:		
 Online Documentation	 Videos	 Technical Papers
<ul style="list-style-type: none"> • User's Guide: Your First Look at the SAS Visual Analytics Home Page 	<ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	

Question:	<i>The IE zoom control on the bottom right does not seem to affect the Home Page. Is there a way to change the overall size?</i>	
Answer:	The IE zoom control does not affect the Home Page. However, you can create a custom theme and increase the size on the Home Page.	
Additional Information:		
 Online Documentation	 Videos	 Technical Papers
<ul style="list-style-type: none"> • User's Guide: Your First Look at the SAS Visual Analytics Home Page 	<ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	

Question:	<i>I noticed that some of my co-workers have different icons and options available to them when they log on to SAS Visual Analytics. Why don't I have the same icons and abilities they have?</i>		
Answer:	<p>Users might have access to different functionality, depending on their assigned roles. Roles are mapped to capabilities. A <i>capability</i>, also known as an <i>application action</i>, defines the operations that a user can perform.</p> <p>SAS Visual Analytics provides five predefined roles: Basic, Report Viewing, Analysis, Data Building, and Administration. A predefined set of capabilities is available for each role. A system administrator can modify these roles and specify the capabilities for each role that meet the guidelines for your company. They can also define new roles. If you have questions about your assigned role, contact your system administrator. For more information about the roles and the capabilities that are available, see the <i>SAS Visual Analytics: Administration Guide</i>.</p>		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Overview of SAS Visual Analytics Capabilities • User's Guide: About the Availability of Menus and Menu Selections in SAS Visual Analytics 	 Videos	 Technical Papers	

Question:	<i>Is there a way for me to add a group of reports to the My Content area? I have some reports that I'd like to group together so that it's easy to access them.</i>		
Answer:	<p>You can create a collection or groups of favorites to organize your reports. A <i>collection</i> is similar to a group of bookmarks. A <i>favorite</i> is an item that has been stored in the favorites list or a favorites group.</p> <p>Selections in the My Content area enable you to display the items in your favorites and collections.</p>		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Manage Collections on the Home Page 	 Videos <ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	 Technical Papers	

Question:	<i>One of my co-workers created a collection that contains reports and explorations for a specific project we are working on. Is there a way for me to be able to add their collection to my Home Page?</i>		
Answer:	<p>Yes, as long as that collection has been saved in a location that you have access to, you should be able to log on with your credentials and add that collection to the My Content area of your Home Page. You would select Manage in the My Content area. Then click  (Add a Collection) and navigate to where the collection is saved.</p>		
Additional Information:			
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Manage Collections on the Home Page 	 Videos <ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	 Technical Papers	

Question:	<i>I want to change the look of the My Content Area. I have too many recent items that display. Can I change how many are displayed in my Recent accessed reports? What about my Favorites?</i>	
Answer:	<p>You can change the number of recent items that will display by changing your preferences. Select Edit Preferences in the Common Actions section. Select General preferences on the left. The default is to display nine recent items. You can decrease or increase that value up to 16 recent items. Also, from the Manage My Content window, you can select Options and Clear Recent History or Clear Favorites.</p> 	
Additional Information:		
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Specifying Your Preferences • User's Guide: Manage Content on the Home Page 	 Videos <ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page • Specify SAS Visual Analytics Preferences 	 Technical Papers

Question:	<i>One of my co-workers wanted me to review some comments she added to my report. She mentioned that I could view those from the Home Page. How do I view them and respond to her? Can I add my own comments? Can I delete her comment from my report?</i>	
Answer:	<p>If you have the appropriate role capability, you can view and respond to comments, as well as create new comments from the object inspector on the Home Page. A user that has the ability to add and respond to comments can also edit his or her own comments. Only someone that has the Comments Administrator role can edit and delete other users' comments.</p>	
Additional Information:		
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Specifying Your Preferences • User's Guide: Manage Content on the Home Page • User's Guide: Discover Details Using the Object Inspector on the Home Page 	 Videos <ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page • Export the Data Used in Report Objects and Collaborate Using Comments 	 Technical Papers

Question:	<i>What is the Other Content area on the Home page used for?</i>	
Answer:	<p>The Other Content area displays lists of explorations, reports, stored processes, queries, or tables that someone with the Visual Analytics: Administration role has added for you. If someone with the Visual Analytics: Administration role has not created any lists, then you will not see the Other Content area. If you have the Visual Analytics: Administration role, then you will also see a Manage link that enables you to manage lists.</p>	
Additional Information:		
 Online Documentation <ul style="list-style-type: none"> • User's Guide: Your First Look at the SAS Visual Analytics Home Page 	 Videos <ul style="list-style-type: none"> • Get Started with the SAS Visual Analytics Home Page 	 Technical Papers

Question:	<i>Some of my co-workers have access to SAS Visual Analytics and they do not have to log on. How are they getting access to SAS Visual Analytics to view the reports without having a logon ID and password? And how could I set this up for a particular user?</i>	
Answer:	<p>Guest access is an optional feature that provides anonymous access to a subset of SAS Visual Analytics resources and functionality. In guest access, there is no individualized authentication of the requesting user, so there are no requirements for individual user accounts or metadata identities. Instead, all users who connect to a guest access URL are authenticated as the same service account (the SAS Anonymous Web User). That service account functions as the single surrogate identity for all connecting users.</p> <p>To set up access for a particular user, it is better to use SAS Visual Analytics Groups or Roles or Metadata permissions to control access to certain functionality and folders in SAS Visual Analytics.</p>	
Additional Information:	Use this URL to view reports using guest access: http://host/SASVisualAnalyticsViewer/guest.jsp .	
 Online Documentation <ul style="list-style-type: none"> • SAS Visual Analytics 6.4: Administration Guide • User's Guide: About Guest Access in the Viewer 	 Videos	 Technical Papers

Question:	<i>Is it possible to customize the Home Page with a customer logo and background colors?</i>	
Answer:	You can use the SAS Theme Designer for Flex to add a customer logo to SAS Visual Analytics as well as change the background colors.	
Additional Information:	The SAS Theme Designer for Flex will be featured in our September 29 th Ask the Expert session.	
 Online Documentation <ul style="list-style-type: none"> • SAS Visual Analytics 6.4: Administration Guide • SAS Theme Designer 4.4 for Flex 	 Videos	 Technical Papers <ul style="list-style-type: none"> • Getting the Most Out of SAS Visual Analytics: Design Tips for Creating More Stunning Reports

If you have any questions, please contact:

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